



Maricopa County Air Quality Department

Phone: 602-506-6010

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Maricopa.gov/AQ

Dust Control Permit Revisions

**How to submit a revision to your dust control permit
through the Dust and Miscellaneous Portal**

**Maricopa County Air Quality Department
March 2022**

Before you Begin

A revision to a dust control application does not extend the permit’s expiration date. If you wish to submit a new application for a dust control permit that is expiring, please see the instructions for submitting a new application at Maricopa.gov/5560.

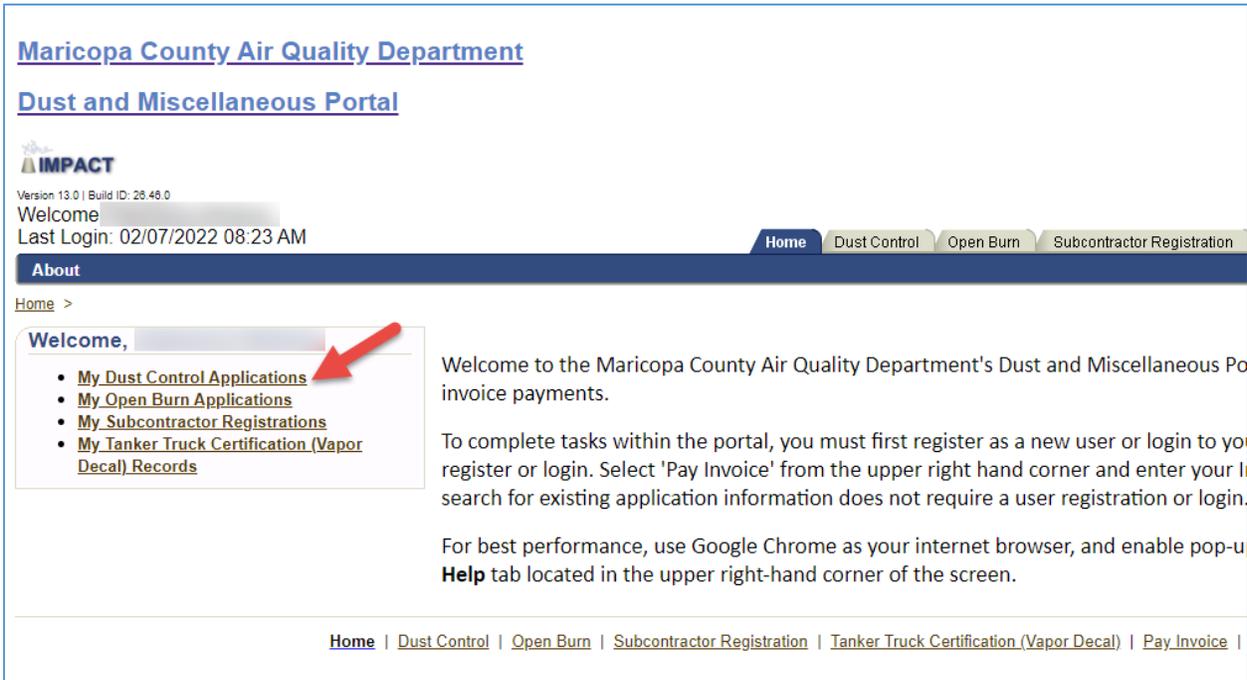
A revision does not need to be completed by the same individual who created the original application, but your account does need to be connected to the company that holds the dust control permit. Please contact AQDImpact@maricopa.gov if you are unable to locate the permit you wish to revise.

Dust permit revisions may have a fee associated if the total disturbed acreage increases and reaches the next fee category. Other changes (changes in control measures, contact updates, etc.) do not incur a fee. Decreasing acreage will not result in a refund.

Once approved, you will receive an updated copy of your dust control permit through email. This new version will have a new application number, however, your Facility ID will remain the same.

Revising the Dust Control Application

Begin by accessing the [Dust and Miscellaneous Portal](#). Review the disclaimer and select **Agree**. Log into your account, then select **My Dust Control Applications**.



[Maricopa County Air Quality Department](#)
[Dust and Miscellaneous Portal](#)

IMPACT
Version 13.0 | Build ID: 26.48.0
Welcome
Last Login: 02/07/2022 08:23 AM

Home | Dust Control | Open Burn | Subcontractor Registration

About

Home >

Welcome, [redacted]

- [My Dust Control Applications](#)
- [My Open Burn Applications](#)
- [My Subcontractor Registrations](#)
- [My Tanker Truck Certification \(Vapor Decal\) Records](#)

Welcome to the Maricopa County Air Quality Department's Dust and Miscellaneous Po
invoice payments.

To complete tasks within the portal, you must first register as a new user or login to yo
register or login. Select 'Pay Invoice' from the upper right hand corner and enter your I
search for existing application information does not require a user registration or login.

For best performance, use Google Chrome as your internet browser, and enable pop-u
Help tab located in the upper right-hand corner of the screen.

Home | [Dust Control](#) | [Open Burn](#) | [Subcontractor Registration](#) | [Tanker Truck Certification \(Vapor Decal\)](#) | [Pay Invoice](#) |

Select **New Application** under the Draft Dust Applications section.

Maricopa County Air Quality Department
Dust and Miscellaneous Portal

IMPACT
Version 13.0 | Build ID: 28480
Welcome
Last Login: 02/07/2022 08:23 AM

Home | **Dust Control** | Open Burn | Subcontractor Registration | Tanker Truck Certification (Vapor Decal) | Pay Invoice | Invoices | Help

Dust Application Search | **My Dust Control Applications** | Dust Application Detail

Dust Control >
My Dust Applications

▼ Draft Dust Applications

| Dust Application ID | Project Name | Company ID | Company Name | Status | Submitted Date | Effective Date | Expiration Date | Closed Date | Previous Dust Application No. | Project Start Date | Project Completion Date | Project Address | Project City | Parcel No. | Block Permit? | Accelerated? |
|--|--------------|------------|--------------|--------|----------------|----------------|-----------------|-------------|-------------------------------|--------------------|-------------------------|-----------------|--------------|------------|---------------|--------------|
| New Application Printable view Export to excel | | | | | | | | | | | | | | | | |

▼ Submitted Dust Applications

| Dust Application ID | Project Name | Company ID | Company Name | Status | Submitted Date | Effective Date | Expiration Date | Closed Date | Previous Dust Application No. | Project Start Date | Project Completion Date | Project Address | Project City | Parcel No. | Block Permit? | Accelerated? | Invoice Number | Total Charge | Balance |
|---------------------|-----------------------|------------|--------------------------|----------|----------------|----------------|-----------------|-------------|-------------------------------|--------------------|-------------------------|--------------------|--------------|------------|---------------|--------------|----------------|--------------|---------|
| D0023312 | AQ Product Validation | CMP004063 | AQ Production Validation | Rejected | 08/04/2020 | | | | | 8/10/2020 | 8/14/2020 | 3601 N CENTRAL AVE | PHOENIX | 118-33-141 | No | No | IV010555 | \$0.00 | \$0.00 |

In the pop-up box, mark the checkbox asking, “Is this a revised application?”. A dropdown list will appear where you can select the application that you wish to revise. Note: you can only revise applications that are currently active. Select **Create** when you are finished.

New Dust Application

Click Create to start a new Dust application. During the submission process, you will have the option to choose accelerated processing of this application.

Is this a revised application?: A revision can be submitted only for currently active permits.

Revision of Application Number:

[Create](#) [Cancel](#)

Alternatively, find the application you wish to revise under the section labeled Submitted Dust Applications. Select the **Dust Application ID** of the application you wish to revise, scroll to the bottom of the page, and select **Revise Application**.

▼ Attachments (Use to attach any additional documentation, e.g. subcontractor lists, soil reports, additional dust control coordinators)

| Status ID | Attachment Type | Description | Upload Date |
|-----------|---------------------------------|--------------------------------|-------------|
| ✓ 11312 | Permit Document | Generated Dust Permit Document | 12/9/2021 |

[Printable view](#) [Export to excel](#)

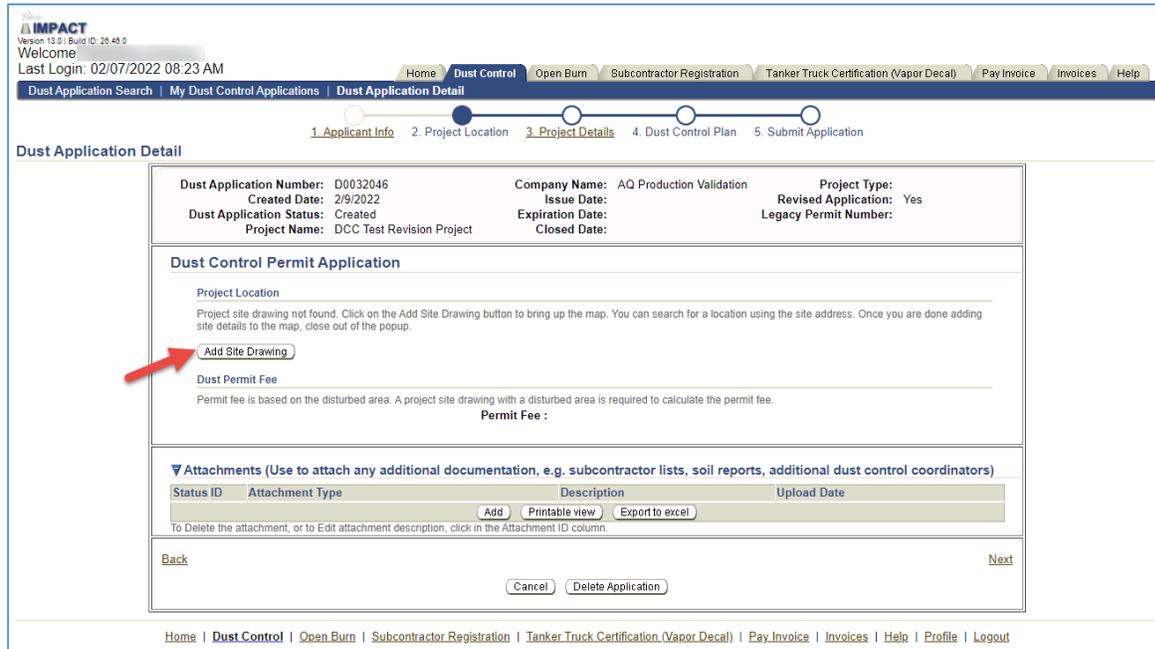
[Show Associated Invoices](#)

[Revise Application](#) [Close Permit](#)

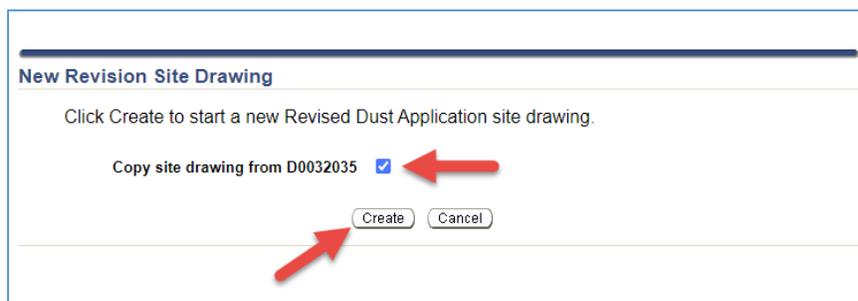
Home | **Dust Control** | Open Burn | Subcontractor Registration | Tanker Truck Certification (Vapor Decal) | Pay Invoice | Invoices | Help | Profile | Logout

Once you create the revised dust application, you will be able to navigate through and make changes as needed. These can include contact updates, changes to the map and disturbed acreage, and changes in control measures.

When you arrive to the second section (Project Location), select **Add Site Drawing**.



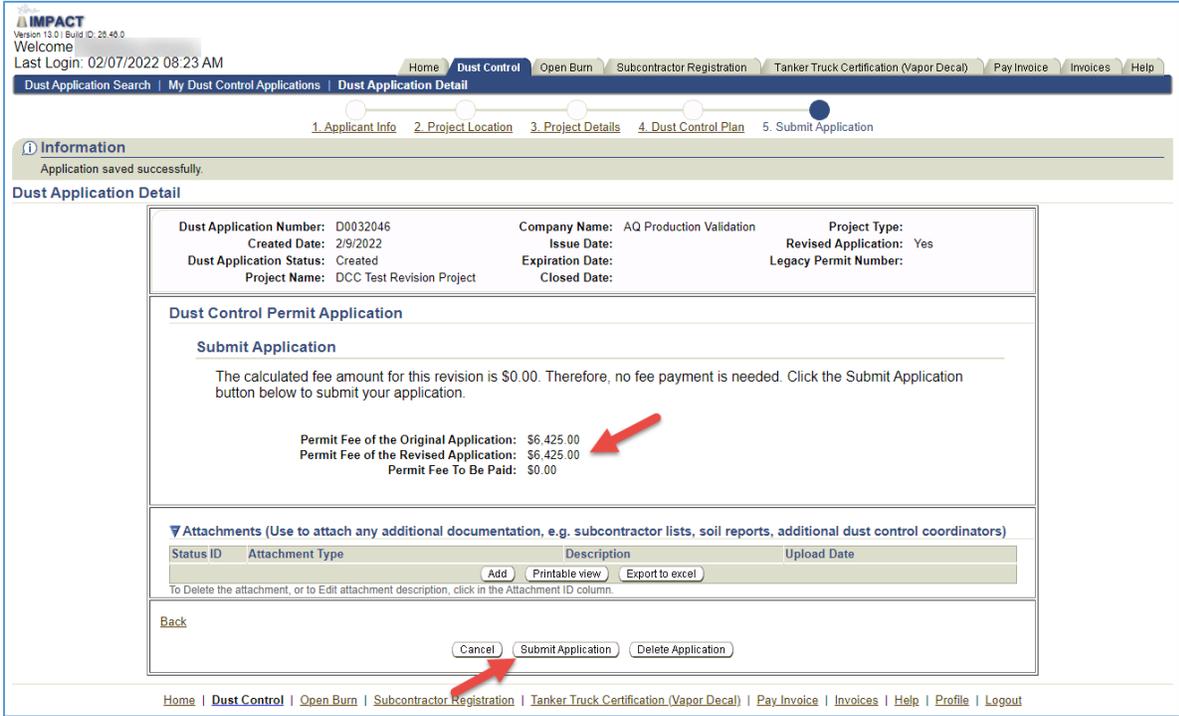
A pop-up window will appear, asking if you would like to copy the existing map. Mark this checkbox if you would like to use the current map, or if you plan on making changes but wish to use the current map as a starting point. Leave the checkbox blank only if you wish to start a new map without copying over any of the current data. Select **Create** to continue.



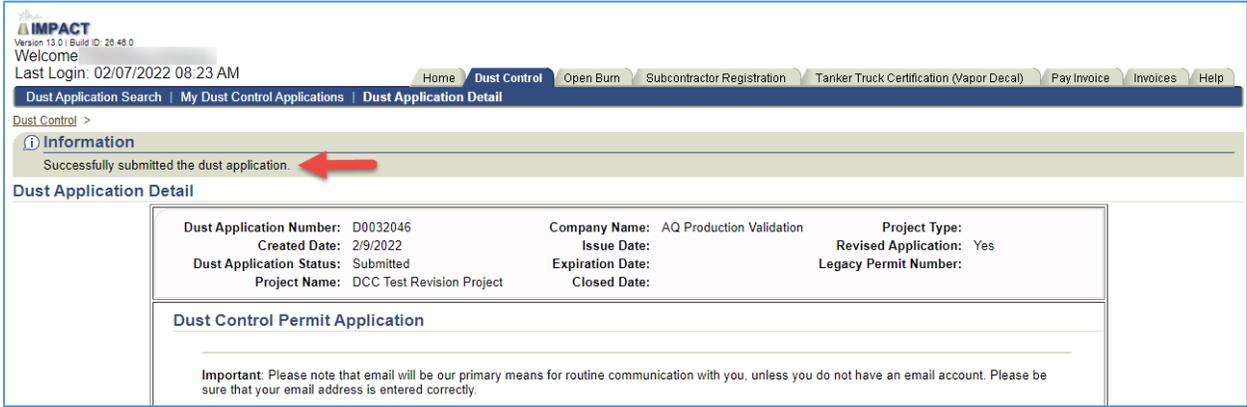
Next, you can choose to leave the map as it is or make the necessary edits. Select **Save and Close** when you are finished.

Note: if your disturbed acreage increases and causes an increase in fees, you will be prompted to pay the balance upon submittal.

Continue to navigate through the dust application, reviewing the information and making changes as needed. When you reach the last step, you will see a summary of any additional fees. Review the information and select **Submit Application** to proceed.



If an additional fee is required, you will be redirected to the FIS payment portal. If not, you will be directed back to the dust control application and receive a notice at the top of the screen saying that that application has been submitted.



Once MCAQD staff has reviewed the application, your updated dust control permit will be sent to the email address specified in the application.

If you have any questions, please contact AQPermits@maricopa.gov or 602-506-6010.