



**MATERIAL CERTIFICATION  
CHECKLIST AND/OR REJECTION NOTIFICATION**

\*\*\*DO NOT PAY FOR AN ITEM THAT THE MATERIAL CERT HAS NOT PASSED\*\*

Date:	
Project Name:	
Project Number(s):	
Material Cert No / Id (assign a #1,2,3 / log same)	
Material Cert Name / Description:	
Bid Item Reference:	

Material Certifications Requirements

1. Project Name.
2. MCDOT Project Number.
3. Federal Project Number.
4. ADOT Tracs Number (if applicable).
5. The current name, address, and phone number of the manufacturer or supplier of the material.
6. Description of the material supplied.
7. Quantity of material represented by the certificate.
8. Means of material identification, such as label, lot number, or marking.
9. A Statement that the material complies in all respects with the requirements of the cited specifications.
10. Buy America Statement.
11. Authorization Statement: A Statement that the individual signing has the legal authority to bind the manufacturer or the supplier of the material.
12. The name, title, signature, and date of signature of the signing-responsible individual.

	Approved	Rejected	Notes / Comments if Applicable
#1			
#2			
#3			
#4			
#5			
#6			
#7			
#8			
#9			
#10			
#11			
#12			

<input type="checkbox"/>	Rejected – Return to Contractor – Please Revised and Resubmit
<input type="checkbox"/>	Approved (Log, File, do not return to Contractor)

Signature:

Date: