



**MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD – EXECUTIVE COMMITTEE MEETING
MINUTES**

Thursday, June 15, 2017, 1:30 p.m. – 3:00 p.m.
Conference Line: 602-506-9695, Passcode: 377148

Members Present: Jim Godfrey (Ph), Kelsie McClendon (Ph), Marie Sullivan, Robin Schaeffer (Ph)
Members Absent: None
Staff Present: Patricia Wallace, Nancy Avina

Call to Order

Marie Sullivan, Vice-chair called Executive Committee meeting to order at 1:40 p.m.

Roll Call

Nancy Avina, Board Liaison took roll. Quorum was present (4).

***Approval of Minutes – May 19, 2017**

Marie asked for a motion to approve previous meeting minutes. Kelsie McClendon made motion. Jim Godfrey seconded motion. Motion carried.

Discussion, Review and Possible Action

***MCWDB Budget**

Marie provided brief background on budget. Review of budget line items. Patricia Wallace, Executive Director of the Board provided additional information. Feedback received, Board of Supervisors (BOS) requesting more time to review budget; convene meetings with Bruce Liggett and MaryEllen Shepherd. Nothing to approve; give direction to Patricia on conversations to be held. Extensive discussion held and continued review of budget line items; possible revisions discussed. Executive Committee not in a position to approve a budget, until it is finalized.

***Core Partner MOU**

Marie asked for update on Core Partner MOU. Patricia provided status update. Final stages of getting signatures. Should have within the next few days for Board of Supervisors approval; loaded to BOS agenda for 6/21 as a place holder. Needs Executive Committee (EC) final approval today. Patricia also provided feedback on biggest challenge faced with contract language and outcome. Robin Schaeffer and Jim Godfrey acknowledged being good with document.

Marie made a motion to approve and move forward the Core Partner MOU as presented by the workgroup. Jim Godfrey seconded motion. All in favor. Motion carried.

***BOS & WDB Agreement**

Marie asked for an update on BOS & WDB agreement. Patricia provided update on attorney and BOS agreement comments based on brief morning review with Jacqueline Edwards. Patricia highlighted and did a page by page review of redline changes to agreement. Extensive discussion held, feedback and comments



provided. Questions and discussion around firewall and other concerns raised. Discussion on accepting agreement on the whole with minor changes and develop supplemental strategy laying out Boards' thoughts; future discussion. Negotiate twice a year meetings and put forth WIOA law supremacy statement "where as to the extent this agreement is in conflict with WIOA, the WIOA should control". Discussion on motion.

Kelsie McClendon made motion to approve the agreement with the exception of changing once annual meeting to twice annual meeting with Board of Supervisors and adding the WIOA supremacy clause. Marie Sullivan called for a second motion. Jim Godfrey seconded. All in favor. Motion carried.

***2017 -2018 Meeting Schedule/New Board Meeting Onboarding Process/Executive Committee Selection Process**

Review of schedule. Recommendation to continue to meet on a monthly basis beginning in July. Keep 3rd Wednesday. EC to convene once know who will sit on EC committee. Brief discussion held. Marie Sullivan asked Jim Godfrey to continue to lead a committee of board governance, work with a workgroup on identifying an onboarding process for new members and work on how EC should be identified. Marie recommended if all current EC members are reappointed, temporarily retain current members as EC committee to get through initial EC meeting.

Other Business as Needed

***Workgroups**

Marie Sullivan referred to workgroup handout for updates and informed waiting on advocacy/strategic planning until after the 21st.

Next Steps

Pending.

Jim Godfrey asked for an update on the One Stop Operator. Patricia Wallace provided a brief update and informed information will be public on Friday, June 16.

Brief logistics discussion held on Ron Painter, CEO of NAWB visit.

Call to the Public

No Public present.

Adjournment

Closing comments. Marie Sullivan adjourned meeting at 3:04 p.m.

**For additional information, contact Nancy Avina, Board Liaison at avinan@mail.maricopa.gov.*