
**Maricopa County Workforce Development Board
Executive Committee Meeting Minutes
Friday, September 09, 2016**

Members Present: Patricia Wallace, Marie Sullivan, Kelsie McClendon, Jim Godfrey

Members Absent: Steve Troxel, Robin Schaeffer

Staff Present: Nancy Avina, Richard Taylor

Call to Order

Nancy Avina informed Steve Troxel, Chair was not on the line and would start meeting with Patricia Wallace leading it. Meeting began at 2:35 p.m.

Roll Call

Nancy Avina took roll call, quorum was present.

Discussion, Review, and Possible Action

Approval of Minutes – August 24, 2014

In the absence of Steve Troxel, Marie Sullivan called for a motion to approve the August 24, 2016 meeting minutes. Kelsie McClendon made a motion to approve. Jim Godfrey seconded motion. Meeting minutes approved.

Kellogg Grant

Patricia Wallace thanked everyone for being available, and wanted to bring to the executive committee of a proposal that the NAWB and Innovate to Educate have submitted to the WK Kellogg foundation around a 2 gen workforce project that focus on workforce and supporting families trying to enter or go back to the workforce around their childcare needs. Now awarded 1.5 million dollars, looking for Workforce Development Boards that are members of NAWB to submit proposal to NAWB and Innovate to educate to do a proof of concept around 2 gen workforce project. Wanted to make executive committee aware and have support to proceed and submit. Will select 3 workforce boards to submit proposal, then run a beta side or proof the concept, then round or two to determine best models and look of scaling nationally. Patricia Wallace gave a brief project overview. Quick turnaround in deadline, looking to award project by third to last week in September. Discussion held. Board member questions, answers provided by Patricia Wallace. Pilot a minimum of 50 families. Additional discussion held. Patricia Wallace can send outline, as it evolves send draft and how it shapes up. Vote for record in support in favor. Language in law says coming from board, want to make sure board is on board.

Marie Sullivan, Vice Chair in Steve Troxel's absence called for a vote. Jim Godfrey moved for approval in the first step of RFQ process. Kelsie McClendon seconded motion. All in favor, motion carried in support to move forward.

Retreat



Nancy Avina gave update, anything that needs to be printed, any presentations please send to Nancy to have ahead of time. Marie Sullivan commented agenda was slightly different. Nancy Avina gave information on Agenda. Discussion on agenda. Make breakout sessions clear, breakout sessions for board and breakout sessions for staff. Nancy Avina will clarify. Additional discussion held. Patricia to follow up with Steve Troxel regarding feedback.

Adjourn

Meeting adjourned by Chairman Steve Troxel at 3:13 p.m.