



**MARICOPA COUNTY
SELF-INSURED BENEFITS TRUST FUND
BOARD OF TRUSTEES**

GENERAL SESSION

MEETING MINUTES

April 27, 2021

Finance Conference Room

301 W. Jefferson Street, Ste. 960, Phoenix, AZ 85003

1. **Call to order**

Rex Jorgensen, Acting Chairperson, convened the Benefits Trust Fund Board of Trustee's General Session at 11:01 a.m.

- Trustees Present (telephonically): Rex Jorgensen, Jim Steinkamp, Aaron Bacon, Helena Whitney, Reginald Monachino, and Nicole Kasting.
- Staff Present: Charlotte Marz, Deputy Director; Dave Hansen, Benefits Finance Manager; and Nancy Johnson, Program Coordinator.
- Staff Present (telephonically): Haydee Arismendez, Benefits Supervisor; Jan Plank HR Director; Rina Abraham, Benefits Management Analyst; Crystal Enojos, HR Group Manager; and Tawn Thornton Kao, Benefits Trust Fund Legal Counsel.

2. **Approval of February 23, 2021 Trustee General Session Meeting Minutes**

Action taken: Trustee Monachino made a motion to approve the February 23, 2021 minutes. Trustee Steinkamp seconded the motion. The motion passed unanimously with six (6) ayes and zero (0) nays.

3. **March YTD Financial Review - Presentation and Discussion AND Full Year 2021 Financial Forecast – Presentation and Discussion**

Materials distributed: Maricopa County March 2021 Financial Commentary Version 3.

Dave Hansen, Benefits Finance Manager, presented the March 2021 YTD Dashboard, Financial Commentary, Claims Exceeding \$ 100,000 with Appendix A, Review of Cash, Fund Balance Roll-Forward, Changes in Net Assets, FY 2021 Unaudited Financial Results, and FY 2021-2022 Forecast, and a Summary of Medical Claims and Other Claims in Six Month Periods.

Jan Plank, HR Director, asked since the fund is over on the recommended amount is there an anticipation the County will get a lot of large claims next year due to the pandemic where routine procedures were missed or are we not going to recoup it. Mr. Hansen

explained there are indicators that show claims could possibly grow in the next year but that is not seen at this time and it is hard to predict.

4. **EASE Program Review**

Materials distributed: EASE Annual Review.

Chairperson Jorgensen introduced Charlotte Marz, Deputy Director, who presented the YTD Employees Assisting and Supporting Employees (EASE) program annual review.

Trustee Jorgenson asked if the program was still available to employees and Ms. Marz explained the program is winding down because there are no new funds coming in but only funds being disbursed so there is another year's worth of disbursement available.

5. **Telehealth Review**

Materials Distributed: Telehealth Update.

Ms. Marz presented the Telehealth Update, which includes telehealth and virtual visits activity for a six-month period for both of the health plans. Ms. Marz explained there is a plan to work with a partner and both health plans to add a virtual program to help with diabetes treatment, which is anticipated to begin in September.

6. **Call to the Public**

Chairperson Jorgensen made a call to the public. No one from the public wished to speak.

7. **Motion to Adjourn**

Action taken: Trustee Monachino made a motion to adjourn the meeting. Trustee Whitney seconded the motion. The motion passed unanimously with six (6) ayes and zero (0) nays. The meeting was adjourned at 11:42 am.