

**Approved Minutes of the Maricopa HOME Consortium Public Meeting**  
**March 18, 2021 9:30 am**

Consortium Members Present:

Marsha Chavez, City of Avondale  
Karin Bishop, City of Chandler  
Melanie Dykstra, Town of Gilbert  
Matt Hess, City of Glendale  
Rachel Milne, Chair, Maricopa County  
Carin Imig, City of Peoria  
Adam Lane, City of Surprise  
LeVon Lamy, City of Tempe

Others Present:

Trilese DiLeo, City of Glendale  
Seth Dyson, City of Surprise  
DeAnne Blandford, City of Surprise  
Regina Marette, Maricopa County  
Carissa Cyr, Maricopa County  
Lori Francisco, Maricopa County

**1. Call to Order**

At 9:30 a.m., Rachel Milne, the Chair, called to order the March 18, 2021 Maricopa HOME Consortium Public Meeting, held telephonically as a response to COVID-19.

**2. Roll Call**

Regina Marette called the roll, and a quorum was established.

**3. Approval of Minutes (02/18/21)**

Rachel Milne called for a motion to approve the minutes of the February 18, 2021 monthly HOME Consortium Public Meeting. Carin Imig motioned to approve the minutes. The motion was seconded by Matt Hess and passed unanimously.

**4. Annual Action Plan (AAP) Update**

Carissa Cyr thanked the Consortium members for sending in their AAP contributions. She noted that the draft is officially out for Public Comment until April 16, 2021 and is posted on the County website. She asked for any updates to be submitted as soon as possible. Carissa will send out a reminder to submit your final Program Income numbers after Mar 31<sup>st</sup> and noted that we are on track for May 14<sup>th</sup> submission of the AAP to HUD.

**5. American Rescue Plan Act and HOME funds-estimated \$17,011,880**

Rachel announced that National Low Income Housing Coalition published the estimated HOME allocations from the American Rescue Plan Act which showed the Maricopa HOME Consortium to receive an estimated \$17,011,880. This amount is more than four times the annual HOME allocation. She noted that the County has not received any notification from HUD or guidelines on eligibility of these funds.

Rachel asked the members if they were aware of any projects within their networks that may possibly be eligible to aid the homeless population with these funds. LeVon Lamy noted that Tempe City Council approved a 12 Strategy Plan on February 18, 2021. Tempe is currently exploring acquiring a motel for a non-congregate shelter which would also include SROs and permanent supportive housing, with an estimated cost of \$4-\$6 million.

Rachel stated that the Consortium has a history of at least one jurisdiction not accepting funds and allowing their allocation to be re-allocated among the members. She asked if any member thought that their City Council would be amenable to “pooling” funds for a larger impact in the community. The consensus was that most of them would be interested in exploring that option, with the idea of an east and a west side project. It was also suggested that the Consortium may be able to fully fund the recent CHDO applications that did not receive their full request.

The NCDA Washington Report showed a deadline for these funds as September 30, 2025. Rachel asked everyone to keep that timeframe in mind when thinking about the types of projects that may be completed with these funds. As soon as the County has an update on the eligibility guidelines, the County will schedule an interim Consortium meeting.

**6. Program Income Draws**

Regina reminded the members to please be sure to draw all PI funds first for any activity that is underway regardless of the Program Year that the funds were allocated to in the Annual Plan.

**7. Roundtable Consortium Member Discussion-HOME Waivers**

As part of HUD’s waiver process and recordkeeping requirements, the County informed HUD of its intention to utilize HOME waivers last spring. The waivers are in effect until December 30, 2021. Rachel asked the consortium members for an update on any of the waivers they are utilizing. All the members are using the match waiver and the virtual meeting waiver. Chandler and Tempe are utilizing the TBRA waivers and suspensions, and Surprise is taking the extra 25% administrative allocation.

**8. Updates**

Rachel announced that the County’s ‘Lead Safe Maricopa County’ program is now open county-wide. If any member has a property that was built pre-1978 with children under the age of 6 or a pregnant woman living in the home, or with a child under 6 that visits at least 3 hours a day on 2 days per week, please contact the County.

Carissa asked members to sign up on the HUD Exchange for the HOME Monitoring Webinar Series for those sessions pertaining to their activities, as well as the session on oversight of program partners and written agreements. It was noted that there is now a waitlist for these sessions.

**9. Call to Public**

The public had no comment.

**10. Adjournment**

There being no other business, the Chair entertained a motion for adjournment by Melanie Dykstra and seconded by Marsha Chavez. The motion passed unanimously. The meeting was adjourned at approximately 10:15 a.m.

The next regularly scheduled meeting will occur April 15, 2021.

Respectfully submitted,

*Regina Marette*

Regina Marette, Recording Secretary.