



**Policy Council Meeting**  
Monday, January 25th, 2021 – 5 pm  
By Microsoft Teams

<https://web.microsoftstream.com/video/d6692ddb-554a-4832-a9f8-66124008825e>

**Minutes**

**1. Call to order**

Call to order by Eve del Real, Head Start Director, at 5:09 pm.

**2. Roll call**

Linda Roldan, ERSEA Assistant, did roll call. Sixteen members attended; quorum was established.

<b>POLICY COUNCIL 20-21</b>	<b>PRESENT</b>	<b>VOTING</b>
<b>EHS HOME BASE</b>		
Karina Acuna - Member	X	X
Vacant- Alt		
<b>EHS CENTER BASE</b>		
Carmen Perez - Member	X	X
Yazmin Castro - Member	X	X
Vacant - Alt		
<b>EHS CCP</b>		
Heather Fontenot - Member	X	X
Ivonne Luna - Member	X	X
Carol Iveth Cermeno - Member		
Vacant- Alt		
<b>HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED</b>		
Mayada M Abdalla - Member	X	X
Hila Cota - Member		
Alyssa Darden - Alt		
Vacant - Alt		
<b>HS CHANDLER/GILBERT CENTER BASED</b>		
Cynthia May - Member		
Selma Alvarez - Member	X	X
Mirna Barreras - Alt	X	X
Dina Levin - Alt		
<b>HS MESA CENTER BASED</b>		
Maysa Manassra - Member		
Joana Ruiz de Álvarez - Member		
Jacqueline Royalty - Member	X	X
Ines Yuridiana Alcalá - Member	X	X
Marel Lopez - Member	X	X
Maria Pacheco - Member	X	X
Beatriz Zepeda Diaz - Member		
Nereida Beltran Diaz – Alt		
Krystal Ballain – Alt		
Anabel Campos - Alt		
Esthela Perez - Alt		
Tessa Pluma - Alt		
Vicenta Morales Farias - Alt		
Vacant - Alt		
<b>COMMUNITY REPRESENTATIVES</b>		
Sarah Agostinho – Member	X	X
Marcella Gadberry - Member	X	X
Reyna Trujillo - Member	X	X
Vacant - Member		
<b>BOARD OF SUPERVISORS</b>		
Cristina Arzaga-Williams (Liaison non-voting)	X	
<b>TOTAL (*11 members for quorum)</b>	<b>16</b>	<b>15</b>

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Additional persons present:

	<b>Attendee</b>	<b>Role</b>		<b>Attendee</b>	<b>Role</b>
1.	Eve Del Real	Head Start Director	2.	Rachel Milne	Housing & Community Development Director
3.	Jen Gaulke	Child Development & Operations Manager	4.	David Underdonk	Lead Hazard Control Specialist
5.	Shannon Gongora	Healthy Homes Public Health Nurse	6.	Chrisanda DeBois	Head Start Nurse
7.	Nickia Newman	Education & Content Supervisor	8.	Sheri Simmons	Program Analyst
9.	Charlotte Camacho	Site Supervisor	10.	Gladys Vega	Site Supervisor
11.	Joana Kelly	Site Supervisor	12.	Andrea Benham	Site Supervisor
13.	Rosa Rejon	Family Support Specialist	14.	Herlinda Martineau	Family Support Specialist
15.	Arnoldo Hernandez	Family Support Specialist	16.	Kathy Nosset	HS Teacher
17.	Linda Roldan	ERSEA Assistant	18.	Sandra Burris	TA

### 3. **Board of Supervisors liaison report, Cristina Arzaga-Williams**

BOS is starting the new year. Jack Sellers, from District 1 is the new elected Chairman of BOS and Bill Gates from Central Phoenix is the Vice Chair. BOS are working on getting the new budgets from all the different departments and agencies. Also, BOS is working closely with the AZDHS to roll out the vaccine to the priority groups.

### 4. **Head Start Director's Report, Eve Del Real**

The Head Start Program completed most of the Chromebook distribution last week. It was prioritized to the families with the highest need and didn't have accessible equipment to complete virtual instruction. Thanks to Maricopa County Leadership families can keep them and utilize to connect to other resources, apply for jobs, and schedule COVID testing and medical appointments. Until now we have distributed around 200 laptops. We're still in the process of coordinating additional equipment delivery for families that don't have accessible transportation. This week we are distributing school supplies bag that include multiple materials that support learning at the home.

Head Start staff got the opportunity to get the COVID 19 vaccine. COVID cases continue to rise and our program will continue to offer virtual services until the end of March. We understand the hardship this creates. We will review the local data at the beginning of March to determine if it's safe to resume in person services.

### 5. **Lead Hazard Presentation, Shannon Gongora and David Underdonk**

Lead base paint is extremely dangerous to young children under age 6 and pregnant women. It's commonly found in homes built before 1978. Maricopa County Human Services Department provides a no cost lead-based paint program to create safer and healthier homes for low income households with children. The program is available for families that live in Guadalupe, Gila Bend, Tolleson and Youngtown. For more information please visit [Maricopa.gov/lead safe](http://Maricopa.gov/lead safe), or call 602-506-1258 or email [leadsafe@maricopa.gov](mailto:leadsafe@maricopa.gov)

### 6. **Approval of New 2020-2021 Policy Council Members**

Interim members until next elections: Alyssa Darden and Hilda Cota from Head Start Tempe/Guadalupe/Scottsdale, Mirna Barreras and Dina Levin from Head Start Chandler/Gilbert, and Reyna Trujillo as Former Head Start Parent.

- **APPROVAL** – Maria Pacheco did first motion. Unanimous approval.

### 7. **Executive Members Election**

The officers of the Policy Council shall be the Chair, Vice Chair, and Secretary. These officers constitute the Policy Council Executive Committee. The duties of the Policy Council officers are prescribed in the Policy Council Bylaws and include other duties that may be established by the Policy Council that is not in conflict with these Bylaws. The floor was open to nominations.

- a. Chair – Marcella Gadberry.
  - b. Vice Chair – Ines Alcala.
  - c. Secretary – Maria Pacheco.
- **APPROVAL** – Jacqueline Royalty first motion. Mirna Barreras seconded the motion. Approved by all members present, no opposes.

### 8. **Policy Council 2020-2021 Schedule**

An annual schedule of meeting is determined by the Policy Council the following meeting after new elected members are seated, at a day and time that allows for maximum participation of members. last Monday of every month at the evening, for 9 months, no meetings on December, June, and July.

- **APPROVAL** - Approved by all members present, no opposes.

### 9. **November and December 2020 Financial Statements**

Head Start Director, Eve del Real, reviewed the financial statements.

- **APPROVALS** – November and December 2020 Financial Statements Maria Pacheco did first motion, Jaqueline Royalty seconded it. Approved by all members present, no opposes.

### 10. **Policy Council Minutes**

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- **APPROVALS** – December 7<sup>th</sup>, 2020 Policy Council Meeting Minutes Yazmin Castro did first motion, Reyna Trujillo seconded it. Approved by all members present, no opposes.

**11. Policy Council members Reports**

Members expressed their gratitude about the Chromebook distribution.

**12. Call to the public**

No comments by the public.

**13. Adjournment**

Marcella Gadberry call a motion to adjourn the meeting. Motion approved by all members. Meeting adjourned at 6:40 pm.

**Next meeting:**

- Monday February 22<sup>nd</sup>, 2021 at 5:00 pm by Microsoft Teams

*All parents are invited to attend all Policy Council meetings.*