



**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
MEETING**

Wednesday, January 13, 2021 4:00 PM

MINUTES

MEMBER OR ALTERNATE

REPRESENTING

Jeanine Guy	Town of Buckeye	Attended by GoTo Meeting
Roy Delgado	City of El Mirage	Attended by GoTo Meeting
James “Bud” Turner	Town of Gila Bend	Attended by GoTo Meeting
Brannon Hampton	City of Goodyear	Attended by GoTo Meeting
Ricardo Vital	Town of Guadalupe	Attended by GoTo Meeting
Clorinda Erives	City of Tolleson	Attended by GoTo Meeting
Rui Pereira	Town of Wickenburg	Attended by GoTo Meeting
Margaret Chittenden	Town of Youngtown	Attended by GoTo Meeting
Jacki Taylor	District 1	Attended by GoTo Meeting
Kevin Medema	District 2	Attended by GoTo Meeting
Marshall Hunt		
Tony Gutowski	District 3	Attended by GoTo Meeting
Sharman Hickman	District 4	Attended by GoTo Meeting
David Galaviz	District 5	Attended by GoTo Meeting

ABSENT

Staff/Public

Autumn Grooms, El Mirage	Noel Schaus, Tolleson
Kathy Valenzuela, Gila Bend	Santiago Cornejo, Tolleson
Christina Panaitescu, Goodyear	Wally Campbell, (Goodyear) Alternate
Rachel Milne, Maricopa County	
Shawn Pierce, Maricopa County	Susan Hout, Youngtown (Alternate)

1. CALL TO ORDER

Chairman Rui Pereira called the meeting to order at 4:02 PM.

2. ROLL CALL AND ESTABLISHMENT OF QUORUM

Shawn Pierce took roll call. Fourteen (14) members were present. A quorum was established. Two alternate members attended the meeting as member of the public.





3. DECEMBER 9, 2020 CDAC MEETING MINUTES

Roy Delgado motioned, and Margaret Chittenden seconded the motion to approve of the December 9, 2020 meeting minutes. CDAC unanimously approved the motion by voice vote.

4. 2021-22 URBAN COUNTY CDBG FUNDING REQUESTS

Shawn Pierce presented a PowerPoint presentation provided in the agenda materials which included information about the Request for Proposal process, proposal requested amounts, and an overview of each proposal.

5. REVIEW OF SCORING PROCESS

Rachel Milne provided an overview of the score sheet and the process of scoring each proposal. She reminded the members about the Conflict of Interest policy and requested that members notify County staff if they feel they may have additional conflicts with a proposal.

The deadline for submitting the completed score sheet is February 9, 2021 at noon in advance of the February 10, 2021 CDAC meeting where a funding recommendation will be made.

6. CDBG CV CARES ACT ROUND 3 UPDATE AND FUNDING REQUESTS

Rachel Milne provided an update on a new round of CDBG CARES Act allocation the County has received. Rachel Milne discussed the allocation of CARES Act Funds, known as CDBG-CV. Maricopa County received a new allocation of approximately \$2.9 million of CDBG-CV Round 3 funds to use for its response to the COVID-19 pandemic. A portion of the funds are set aside for Urban County Members. County staff was released the RFP on December 8, with funding anticipated in February 2021. No proposals from the RFP were received; therefore, each member community will receive an allocation of \$75,000 for mortgage, rent, utility, and water assistance.

The County has implemented a new online portal for residents to initiate the assistance intake process. The phone line will remain available; however, to expedite the process residents are encouraged to utilize the online portal.

7. STAFF ANNOUNCEMENTS

Rachel Milne requested that members who have not yet accessed the electronic folder to please do so and inform Shawn Pierce if they have problems with access. Rachel explained the presentation format for the January 27th meeting. Each proposer will have a maximum of three minutes to present with up to minutes for CDAC member questions following the presentation. The proposers were emailed a presentation format outline and provided an option to submit a PowerPoint to accompany their presentation. Proposers will present in alphabetical order. The order of the questions will follow the roll call by member community/district.

Kevin Medema asked Rachel Milne if CDAC were permitted to ask proposers question prior to January 27th during the presentation. Rachel Milne responded that CDAC should not contact proposers prior to the presentations and to ask all questions in the public forum.





HUMAN SERVICES
DEPARTMENT

8. CALL TO PUBLIC

Autumn Grooms, El Mirage, thanked the County for the new online portal for accessing the CDBG-CV assistance programs.

9. ADJOURNMENT

Having no further business before the Committee, the Chairman adjourned the meeting at 4:33 PM.

Next Meeting will be held on January 27, 2021 at 4:00PM.

